

Working Procedure General Aviation Slot Allocation Eindhoven (EHEH/EIN) S25
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Discipline: Slot Allocation
 Airports: Eindhoven Airport (EHEH/EIN)
 Seasons: IATA season Northern Summer 2025 (S25) (30 March - 25 October 2025)
 Version: 1.0
 Date: 17 January 2025

1. General remarks

- 1.1. Airport Coordination Netherlands (ACNL) has the exclusive responsibility to allocate slots to airlines according to the principles of the Council Regulation (EEC) 95/93 on common rules for the allocation of slots at Community airports in the Netherlands also taking into account the Worldwide Airport Slot Guidelines (WASG)¹. ACNL, in this working procedure, provides additional information in accordance with Article 4:81 of the Dutch “Algemene wet bestuursrecht” (General Administrative Law Act).
- 1.2. This working procedure covers the transitional arrangement for IATA Northern Summer 2025 (S25). This season starts on 30 March 2025 and ends on 25 October 2025.

2. Slot coordination for General Aviation

- 2.1. At a coordinated airport, all types of aviation, including General Aviation (GA) (all aviation except commercial aviation²), are subject to slot coordination for both VFR and IFR traffic.
- 2.2. According to the capacity declaration S25 issued by the airport managing body, a seasonal limit for GA is applicable at EHEH/EIN for S25. The seasonal limit is set at 690 slots.
- 2.3. ACNL provisionally distributes the total amount of slots determined by the airport managing body evenly over the season in two allocation periods per calendar month, as follows:

Days	March	April	May	June	July	August	September	October
30-31	6	-	-	-	-	-	-	-
1-15	-	48	48	48	48	48	48	48
16-25	-	-	-	-	-	-	-	32
16-30/31	-	48	52	48	52	52	48	-

¹ By Airports Council International (ACI), the International Air Transport Association (IATA) and the Worldwide Airport Coordinators Group (WWACG)

² For exceptions, see Council Regulation (EEC) 95/93

- 2.4. Unused quota in a specific period can be transferred to remaining parts of the season.
- 2.5. For GA, no waitlist is maintained. If a period is fully allocated, interested parties can check on regular basis if slots have become available.

3. Slot request process

- 3.1. For operational reasons, slots for GA traffic at EHEH/EIN are exclusively to be requested at ACNL by the handler and not by an aircraft operator. The handler requests a slot on behalf of the aircraft operator as soon as the aircraft operator's Prior permission Request (PPR), to be requested at the airport (for PPR procedure, see <https://www.eindhovenairport.nl/en/general-aviation-business-aviation>), is approved and communicated to the aircraft operator.
- 3.2. The handler can request GA slots at EHEH/EIN for S25 not earlier than rolling 15 days before the day of operation. ACNL allocates these GA slots on ad-hoc basis on the principle of "first come first serve".
- 3.3. The handler can consult the documents 'How to request a General Aviation slot (GCR)' and 'Working procedure: Slot requests for Commercial and General Aviation' at www.slotcoordination.nl, for instructions how to request a GA slot.
- 3.4. ACNL requires the handler performing slot management to use the correct IATA SSIM appendix K GCR message format and codes for each corresponding situation in all communication. Under specific circumstances operators and/or handlers may be required to supply additional information.
- 3.5. Slot monitoring and enforcement procedures apply. Details on enforcement can be found in the ILT-ACNL Slot Enforcement Code, published at www.slotcoordination.nl.

4. Final provisions

- 4.1. Council Regulation (EEC) 95/93, as amended, the WASG, 3rd edition, and ACNL policy rules form the basis of the slot allocation process and this working procedure. In case of any conflict between Council Regulation (EEC) 95/93, and/or WASG, and/or ACNL policy rules, and/or this working procedure, the Council Regulation (EEC) 95/93 will prevail.
- 4.2. ACNL may review and amend this working procedure during the IATA season. ACNL will review this working procedure after each IATA season.
- 4.3. This working procedure has been drafted by ACNL based on the information available at the time of publication. If this information changes, this working procedure may be reviewed or

amended. This working procedure may not always reflect all current facts and circumstances. In particular, the publication of capacity declarations by the airport managing body and/or the implementation of local rules may lead to a change in the working procedure.

- 4.4. ACNL recommends aircraft operators and handlers performing slot management to visit www.slotcoordination.nl regularly for latest news and updates on slot allocation and slot monitoring. Aircraft operators and handlers performing slot management can subscribe to ACNL's news updates through this website.

5. Revision log

Version	Date	Changes w.r.t to previous version
V1.0	17 January 2025	First publication