Policy Rule
Justified Non-Use of Slots (JNUS) for 'Use it or lose it' Rule

Author: Airport Coordination Netherlands (ACNL)
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Airport Coordination Netherlands (ACNL) is an independent governing body by public law. In the Dutch "Wet Luchtvaart" (Law on Aviation) designated as the independent coordinator for slot coordinated airports in the Netherlands. ACNL is responsible for slot allocation and slot monitoring at Amsterdam Airport Schiphol (AMS), Rotterdam The Hague Airport (RTM) and Eindhoven Airport (EIN). In order to make optimal use of the airport capacity our mission is to deliver slot coordination and monitoring services in a neutral, non-discriminatory and transparent way.

ACNL is publishing following policy rule according to article 1:3 (4) in conjunction with article 4:81 of the Dutch "Algemene wet bestuursrecht" (General Administrative Law Act). The abbreviation in Dutch is 'Awb'.

Content

Introduction

1. Effective as of IATA Northern Winter season W23, this ACNL Policy Rule Justification Non-Use of Slots (JNUS) for 'Use it or lose it' Rule replaces the ACNL Policy Rule Force Majeure for 'Use it or lose it' Rule effective as of IATA Northern Winter season W21, in consequence of the adjusted EUACA recommended practice EUSG4 effective as of 15 June 2023.

2. Airlines and operators can apply for JNUS in the event that a:
   a) slot(series) had to be cancelled
   b) a slot(series) had to be retimed to the next calendar date.

Relevant legislation & Guidelines

3. Airport Coordination Netherlands (ACNL) assesses JNUS requests by acting in conformity with the COUNCIL REGULATION (EEC) No 95/93 Art. 10(4) and the EUACA recommended practice EUSG 4.

Process

When to submit a JNUS request?

4. A JNUS request should be submitted before the originally allocated slot time, however if this was not possible airlines should submit their request no later than 5 business days. Further details available at www.slotcoordination.nl

How to submit a request for JNUS?

5. A request for JNUS must be sent by email to: monitoring@slotcoordination.nl
   A message must not exceed 35MB of data. (Including supporting documentation).
   Requests for JNUS that are indicated in the supplementary information line (SI or GI) of SCR messages are not accepted.

   The JNUS request should at least contain the following information:
   - Season (IATA)
   - Airport code (IATA)
   - Flight/slot date and time (allocated)
   - Operated date and time (if applicable)
   - Reason of request for JNUS
   - Copy of SSIM chapter 6 message including slot(series) the JNUS request is applied for

Which supportive content does ACNL request?

6. ACNL requires supportive documentation that provides sufficient information in order to verify the JNUS request and to make the assessment. Additional information such as, but not limited to, which can be added to support a JNUS request:

   - Screenshot(s) (incl. original situation of planned flight)
   - NOTAM(S)
   - Official publications issued by (inter)national authorities
   - Official publications issued by airport authorities
   - Official publications issued by ANSP's.
   - Official Airworthiness Directives by Aircraft Manufacturers (AD)
   - Official news publications
   - Copy of technical/maintenance logs

7. This policy rule will be effective as of IATA Northern Winter season 2023.