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| <b>Working Procedure General Aviation Slot Allocation Amsterdam (EHAM/AMS) S24</b> |
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Discipline: General Aviation Slot Allocation  
Airports: Amsterdam Airport Schiphol (EHAM/AMS)  
Seasons: IATA season Northern Summer 2024 (S24) (31 March - 26 October 2024)  
Version: 1.0 Final  
Date: 29 September 2023

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## 1. General remarks

- 1.1. Airport Coordination Netherlands (ACNL) has the exclusive responsibility to allocate slots to airlines according to the principles of the European Council Regulation 95/93 on common rules for the allocation of slots at Community airports in the Netherlands also taking into account the Worldwide Airport Slot Guidelines (WASG)<sup>1</sup>. ACNL, in this working procedure, provides additional information in accordance with Article 4:81 of the Dutch “Algemene wet bestuursrecht” (General Administrative Law Act).
- 1.2. This working procedure covers IATA Northern Summer 2024 (S24). This season starts on 31 March 2024 and ends on 26 October 2024 (30 weeks).
- 1.3. ACNL requires that operators and/or handlers performing slot management use the correct IATA SSIM appendix K GCR message format and codes for each corresponding situation in all communication. Under specific circumstances operators and/or handlers may be required to supply additional information.

## 2. General Aviation

- 2.1. General Aviation (GA) (all aviation except commercial aviation<sup>2</sup>) is subject to slot coordination for both VFR and IFR traffic.
- 2.2. For instructions how to request a GA slot, please check the document ‘How to request a General Aviation (GA) slot’ at [www.slotcoordination.nl](http://www.slotcoordination.nl).
- 2.3. In the capacity declaration for S24 a seasonal limit for General Aviation is applicable at Amsterdam Airport Schiphol (EHAM) for IATA S24. The seasonal limit is set at 7.258 slots.

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<sup>1</sup> By Airports Council International (ACI), the International Air Transport Association (IATA) and the Worldwide Airport Coordinators Group (WWACG)

<sup>2</sup> For exceptions, see European Council Regulation 95/93

2.4. General Aviation slots will be allocated on ad-hoc basis after the Historic Baseline Date (HBD) of 31 January 2024 and will be allocated on the principle of “first come first serve”.

2.5. The total amount of slots is divided in 7 periods over the season and are equally spread over the calendar months:

| March/April | May  | June | July | August | September | October |
|-------------|------|------|------|--------|-----------|---------|
| 1072        | 1071 | 1037 | 1071 | 1071   | 1037      | 899     |

2.6. Unused quota in a specific month will be transferred to the remaining part of the season to prevent underutilization. Certain circumstances could prevent a transfer, such as effects due to “NOOPS” and “NORECS”.

2.7. For General Aviation, no waitlist is maintained. If a month is fully allocated, interested parties can check on regular basis if slots have become available.

2.8. The night period is closed for General Aviation. For certain night operations, a special procedure with conditions is applied: Event Driven Night slots Request for General Aviation, please check the document at [www.slotcoordination.nl](http://www.slotcoordination.nl).

2.9. Slot monitoring procedures for GA will apply.

### 3. Final provisions

3.1. European Council Regulation 95/93, as amended, the Worldwide Airport Slot Guidelines (WASG), 2<sup>nd</sup> edition, and ACNL policy rules form the basis of the slot allocation process and this working procedure. In case of any conflict between European Council Regulation, and/or WASG, and/or ACNL policy rules, and/or this working procedure, the European Council Regulation will prevail.

3.2. ACNL may review and amend this working procedure during the IATA season. ACNL will review this working procedure after each IATA season.

3.3. This working procedure has been drafted up by ACNL on the basis of the information that was available at the date above. When this information changes this working procedure may be reviewed or amended. This working procedure may not at all time reflect all current facts and circumstances. In particular, the establishment of capacity declarations and/or implementation of local rules may lead to a change of the working procedure.

- 3.4. ACNL recommends to all operators and/or handlers performing slot management to visit [www.slotcoordination.nl](http://www.slotcoordination.nl) for latest news and updates on slot allocation and slot monitoring. Operators and/or handlers performing slot management can subscribe to ACNL's news through this website.

#### 4. Revision log

| Version | Date              | Changes w.r.t to previous version |
|---------|-------------------|-----------------------------------|
| v0.2    | 8 September 2023  | Draft version                     |
| v1.0    | 29 September 2023 | Final version                     |