

TOR – Slot Performance Subcommittee

1. Name and objective

- 1.1 The name of the Sub Committee is the Slot Performance Committee (SPC).
- 1.2 The Slot Performance Committee's objective is to advise the coordinator on any slot monitoring issues, with the objective of improving punctuality and reducing slot misuse. The Slot Performance Committee shall also guarantee a fair judgment of potential slot misuse.

2. Purpose and principles

- 2.1 The principal tasks of the Slot Performance Committee are to:
 - a) Determine trends that could lead to potential slot misuse at the airport, and where appropriate recommend corrective actions;
 - b) Identify and set goals within the Slot Performance Committee to address these trends, in order to enhance the performance and effective utilization of available airport capacity;
 - c) Provide guidance and advice to the coordinator on any matters related to slot misuse;
 - d) Establish, if required, a working group or other dispute resolution mechanism to mediate between the coordinator and an airline or aircraft operator where differences of interpretation on slot misuse exist; and
 - e) Subject to applicable law, to make available upon request any information disclosed within the Slot Performance Committee to all airlines and other aircraft operators using the airport, and to permit their representatives as observers to Slot Performance Committee meetings.
- 2.2 Only matters related to slot performance may be discussed during Slot Performance Committee meetings, and due consideration should be given to applicable competition laws (following consultation with legal counsel, if necessary). Attendees should not divulge any competitively sensitive information at such meetings. By way of non-exhaustive example, attendees should not share information regarding pricing, costs, route schedules, route changes, aircraft capacity, use of a particular aircraft type or a particular aircraft on a route, or any information regarding an airline's commercial strategy. To the extent that an airline or other aircraft operator facing a hearing needs to convey such information to the coordinator, the other attendees should be warned at the beginning of the hearing so that arrangements can be made for any other attendees present to leave the meeting while such matters are discussed.
- 2.3 The Slot Performance Committee does not replace the function of slot monitoring activities performed by the coordinator.

3. Membership

Membership of the Slot Performance Committee should include (but not necessarily be limited to):

- a) The airport managing bodies;
- b) Representatives with scheduling expertise from airlines or other aircraft operators that best represent the traffic mix at the airport, to be selected by the airlines or other aircraft operators serving the airport via CCN;
- c) The coordinator, as an advisor; and
- d) An ATC representative.

Members of the SPC, after joining the Committee, are expected to be active for a period of three years.

4. Membership representatives

- 4.1 The members of the Slot Performance Committee need not be members of the Coordination Committee. Members of the Slot Performance Committee shall have the necessary knowledge, expertise, and mandates to serve on the Slot Performance Committee and to actively contribute to its discussions.

5. Meetings of the Slot Performance Committee

- 5.1 The SPC shall meet regularly during the year at a frequency determined by the SPC but sufficient to ensure the timely review of any slot performance issues, typically on a quarterly basis.

6. Reporting

- 6.1 Descriptions of the problems discussed by the Slot Performance Committee should be published following its meetings.
- 6.2 Complaints regarding the functioning of or the advice issued by the Slot Performance Committee shall be directed in the first instance to the board of the Coordination Committee.

7. Chair and secretary

- 7.1 The chair shall be selected at the start of the season from one of the managing bodies of the coordinated airports by the managing bodies of these airports.
- 7.2 The secretary shall be an employee of AAS.

8. Cost and Expenses

- 8.1 All reasonable and proper administration premises and catering expenses of the SCP shall be met by AAS.

Text to be added to CCN constitution

1. Definitions

“SPC” means Slot Performance Committee

“SPC member” means a member recorded in the membership register of the SPC.

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